

2 Contract Opportunities: Neighborhood Fellow– Sherman Park East

The **Greater Milwaukee Foundation** encourages engaged Sherman Park East community members from all backgrounds and ages (18 or older) to apply for the two (2) new **Neighborhood Fellow – Sherman Park East** contracted opportunities. The Neighborhood Fellows will develop their capacity as community organizers, and plan and develop opportunities for a diverse group of constituent involvement that will inform the Foundation’s strategic investment in support of Sherman Park East residents.

Key Responsibilities

- Facilitate conversations on a range of complex issues and projects that impact the Sherman Park East community
- Coordinate scheduling of interviews and focus groups for the neighborhood landscape analysis
- Engage community stakeholders and partner organizations in Sherman Park East community
- Support outreach to local community members to participate in visioning sessions
- Document meetings with community stakeholders
- Record and store archiving meeting minutes
- Assist with facilitation of neighborhood visioning sessions
- Participate in advisory council meetings

Qualifications

- Actively involved in the Sherman Park East community
- Knowledge of the challenges affecting the neighborhood
- Demonstrated commitment to participating in community initiatives
- Strong commitment to civic engagement and community organizing
- Interest in building leadership and group facilitation skills
- Strong written and verbal communication skills
- Creative problem solver; open to new ideas and ways of working
- Ability to commit 5-10 hours to the project per week (**start date: week of June 11**)

Two (2) Neighborhood Fellows will be selected for this 4-month project. Priority will be given to residents of the Sherman Park community.

Compensation: \$3,000 stipend

Application Instructions

Application Deadline: Friday, June 1

Please include cover letter, resume and two (2) references when applying.

Email: hrmailbox@greatermilwaukeefoundation.org

Address: Greater Milwaukee Foundation
Attention: Human Resources
101 W. Pleasant Street, Suite 210
Milwaukee, WI 53212

Fax: 414.290.7342

About the Greater Milwaukee Foundation

For more than a century, the Greater Milwaukee Foundation has been inspiring philanthropy, serving donors and strengthening communities. Together with its donors and many community partners, the Foundation guides and shares a collective vision that Greater Milwaukee becomes a vibrant, economically thriving region comprised of welcoming and inclusive communities that provide opportunity, prosperity and a high quality of life for all.

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