**2018 Third Cycle Thriving Communities Arts and Culture Questions**

**Grant Application Questions**

Listed below are the application questions. Use this list to prepare your answers prior to working through the application.

1. Project title:
2. Provide a brief description of the research project. (200 words allowed)
3. Requested amount:
4. Project budget:
5. Organization's email address:
6. Project start date (MM/YYYY):
7. Project end date (MM/YYYY):
8. When are funds needed? (MM/YYYY):
9. CEO's Name:
10. CEO Email:
11. CEO Title:
12. Is this a minority or woman-led organization?
13. Does the organization have a policy which states that it does not discriminate against age, race, religion, gender, sexual orientation, disability or national origin?
14. What is the percentage of people of color on your Board?
15. How many full-time equivalent people are on your staff?
16. What is the percentage of full-time equivalent people of color on your staff?
17. List names of current board members:
18. Board / Staff Diversity:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | American Indian / Native American | Asian American / Pacific Islander | Black / African American | White | Latino | Two or More |
| Board Number of |  |  |  |  |  |  |
| Percentage of |  |  |  |  |  |  |
| Staff Number of |  |  |  |  |  |  |
| Percentage of  |  |  |  |  |  |  |

1. Project contact person's name:
2. Project contact person's title:
3. Project contact person's phone number:
4. Project contact person's email address:
5. Organization's total operating budget for past fiscal year:
6. Organization's total operating budget for current fiscal year:
7. What is this project’s total budget?
8. Please indicate in which neighborhoods your project will be implemented:
* Harambee
* Metcalfe Park
* Muskego Way
* Sherman Park
* Other – fill in text box
1. Type of project. Please select one: visual arts, performing arts or both
2. Describe the purpose of the project. Explain the need to be addressed and how it was identified. (200 words allowed)
3. Please describe how the project is a catalyst for advancing racial equity and inclusion in the greater Milwaukee area. Racial Equity and Inclusion means equal access and opportunity for all people, so all can reach their full potential and are no more likely to encounter barriers or benefits based on race or ethnicity. (200 words allowed)
4. Provide a brief description of the population served by this project. (70 words allowed)
5. Describe the difference you intend the project to make for the population served? (100 words allowed)
6. Was the project informed directly by the people you think will benefit from it? Please explain. (100 words allowed)
7. Describe what other groups and/or organizations you will work with to accomplish this project and their respective roles. (200 words allowed)
8. If applicable, describe partners’ (organizations and/or schools) current arts programs. (200 words allowed)
9. What resources, program models, expertise, staff capacities or organizational strengths does your organization have to complete the proposed project? (200 words allowed)
10. Explain how the project uses evidence-informed strategy, which is strategy informed by objective evidence, evaluation, or research. (200 words allowed)
11. To what extent does the evidence-informed strategy consider the cultural context of the people you intend to serve? By cultural context we mean the beliefs, world views, and daily realities of the people you intend to serve as expressed from their perspective, understanding that the people you intend to serve may not share the cultural context that the staff of your organization may have. (200 words allowed)
12. Briefly describe the goals and objectives for this project. (200 words allowed)
13. Describe the artist selection process. (200 words allowed)
14. Will there be artist(s) of color involved in this project? Yes or No
15. If no, please explain how your organization works with artists of color. (100 words allowed)
16. Provide brief artist bio, if project artists have been selected. (100 words allowed)
17. Outline the strategy, methodology and timeline to be used in the development and implementation of the project. (300 words allowed.)
18. Describe the evaluation process and how the results will be measured. (300 words allowed)
19. Budget Detail
20. Please use this space to enter budget narrative information. Explain any expenses in the Other category.(300 words allowed)
21. Explain the use of funds requested. (100 words allowed)
22. Describe the status of pending request(s) to other revenue sources. (300 words allowed)
23. Describe plans for ensuring continued funding after the grant period. (200 words allowed)
24. Please complete the next few sections with estimated numbers about the population you anticipate serving. If the funding requested is for capital/equipment, please enter "0" in each section and complete the Outcomes Questions.

Population directly served by projectPopulation indirectly served by project

1. Age group of population being served

|  |  |
| --- | --- |
|  | Enter the #s you anticipate serving through this project |
| Birth – Age 5 |  |
| Children & Young Adults (6-17) |  |
| Adults (18-65) |  |
| Seniors (65+) |  |
| Total |  |

1. Gender of population being served

|  |  |
| --- | --- |
|  | Enter the #s you anticipate serving through this project |
| Male |  |
| Female |  |
| Total |  |

1. Race/Ethnicity of population being served

|  |  |
| --- | --- |
|  | Enter the #s you anticipate serving through this project |
| American Indian / Native American |  |
| Asian American / Pacific Islander |  |
| Black / African American |  |
| White |  |
| Latino |  |
| Total |  |

1. Income Level of Population to be served

|  |  |
| --- | --- |
|  | Enter the #s you anticipate serving through this project |
| Income level <200% of poverty level |  |
| Income level >200% of poverty level |  |
| Total |  |

1. Special populations to be served

|  |  |
| --- | --- |
|  | Enter the #s you anticipate serving through this project |
| With Disabilities |  |
| At-Risk Youth |  |
| Homeless |  |
| LGBT |  |
| Abused |  |
| Total |  |

1. Counties to be served

|  |  |
| --- | --- |
|  | Enter the #s you anticipate serving through this project |
| Milwaukee County |  |
| Ozaukee County |  |
| Washington County |  |
| Waukesha County |  |
| Total |  |

1. Outcomes Question

|  |  |  |
| --- | --- | --- |
|  | Enter each outcome | Enter # of clients you anticipate serving (“0” if no population is directly served) |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |

1. Proposals are considered incomplete if the following documents have not been submitted, preferably via email to CIAdmin@greatermilwaukeefoundation.org on or before the due date: - Year to date income and expense statement and balance sheet; - Most recent Form 990; - Most recent audited financial statements and notes