

Milwaukee Succeeds Early Childhood Education Manager

Milwaukee Succeeds (MKES) is a broad-based, community collaboration that aims to improve educational outcomes for every child in Milwaukee, in every school, cradle to career. Using a data-driven process that focuses resources on high-impact strategies, Milwaukee Succeeds will begin to move the needle on what works for kids, and better position our children and our community for a successful future.

To achieve its mission, MKES works to convene a wide range of stakeholders to identify and implement strategies that improve educational outcomes in the early childhood education and high school spaces. Our push for education equity centers racial equity, sharing power with new sources of community leadership and taking action that results in systems change. **As part of the Greater Milwaukee Foundation, Milwaukee Succeeds reflects the Foundation's commitment to education, rooted in 100 years of history in the Milwaukee region.**

You can make a difference, as Milwaukee Succeeds is seeking an Early Childhood Education Manager! The Early Childhood Education (ECE) Manager is responsible for growing and leading the Milwaukee Early Childhood Education Coalition as well as representing Milwaukee Succeeds and the Greater Milwaukee Foundation (GMF) in local, state, and national activities related to early childhood education. The role advances community leadership strategies, partnering with key stakeholder groups, to design and implement collaborative projects focused on changing and improving systems impacting our youngest children.

Key Responsibilities:

- Lead, facilitates, and staffs the Milwaukee (MKE) Early Childhood Education (ECE) Coalition, including:
 - Facilitating coalition meetings and workgroups
 - Managing coalition projects and initiatives—ensuring milestones and results are achieved.
 - Growing the coalition with a focus on Black and Brown parents, community members, and businesses
 - Communicating on behalf of coalition stakeholders
 - Documenting and reporting on collective results.
- Serves as a leader of the Milwaukee Succeeds ECE portfolio including setting strategic priorities in collaboration with coalition partners, managing and facilitating connections across partners, and coordination among Milwaukee Succeeds and GMF colleagues.
- Represents the MKE ECE Coalition, Milwaukee Succeeds, and GMF in local, state, and national activities with a focus on systems change centered on strategic priorities.
- Informs and engage key stakeholder groups as appropriate on ECE actions and opportunities, including:
 - Milwaukee Succeeds Leadership Table
 - Funders
 - GMF Community Impact (CI) Committee and Board
 - Strive-Together staff and Network* (<https://www.srivetogether.org>)
- Partners with Milwaukee Succeeds community engagement colleagues to develop and implement family engagement strategies and actions, with the goal of ensuring that Black and Brown parent and community voices are squarely at the table in all MKE ECE Coalition work.
- Supports Milwaukee Succeeds and GMF communications colleagues with ECE-related communications, for internal and external stakeholders.

Qualifications:

To perform this job successfully, an individual must be able to carry out each essential duty in a satisfactory manner. The job specifications listed below are representative of the education and experience as well as the knowledge, skill and/or ability (KSAs) required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education & Experience

- Bachelor's degree required with relevant work experience in the field of early care and education, community engagement, nonprofit, government, and/or civic leadership.
- Demonstrated experience in coalition building and partner engagement required.
- Experience in project and grant management required.
- Experience in communications, data analysis and use, and resource development preferred.

Knowledge, Skills & Abilities

- Ability to support the mission, vision and values of the Greater Milwaukee Foundation and Milwaukee Succeeds and abide by applicable standards of conduct, policies and procedures.
- Ability to interact effectively with people from diverse backgrounds.
- Deep knowledge of Milwaukee, Wisconsin, research, and practice in the ECE space, including but not limited to childcare access, affordability, quality, and workforce.
- Strong relationships with Milwaukee, Wisconsin, and national ECE partners and stakeholders, including practitioners, philanthropists, nonprofits, and civic leaders with a demonstrated ability to leverage those relationships for action to advance strategic goals and priorities.
- Demonstrated ability to seek out and build new partnerships in service of strategic goals and priorities.
- Demonstrated ability to build, facilitate, and support diverse coalitions for action. Comfort and skill leading from behind.
- Commitment to racial justice is central to every strategic priority and goal. Skill in leveraging data and partner engagement to advance racial justice. Commitment to seeking out, receiving, and applying new knowledge and skills to improve individual and team capacity to advance racial justice.
- Demonstrated knowledge of informing and influencing decision-makers.
- Demonstrated judgment and strategic decision-making needed to build and maintain trust among partners and decision makers.
- Excellent oral, written, and interpersonal communication skills and the ability to communicate effectively to a wide range of audiences.
- Ability to quickly, effectively, and proactively communicate practice and research developments and their implications to a wide variety of audiences, both internal and external.
- Ability to seek out and leverage communication opportunities in service of goals and priorities and to elevate the profile of organizational and partner work.
- Comfort with using quantitative and qualitative data to inform and advance goals and priorities.
- Demonstrated ability to support colleagues and partners in data-informed decision making.

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Salary: \$71,750

Application Instructions:

Please complete the online application at: <http://www.milwaukeejobs.com/apply/add/75442222>

The Greater Milwaukee Foundation is an equal opportunity employer and encourages people of diverse backgrounds to apply. We celebrate diversity and are committed to creating an inclusive environment for all employees.